

Government of Orissa
Revenue Department
No. 39723 /R., Dated the 29th September, 2005.

RESOLUTION

Sub: Issue of Land Pass Books to all the individual land-holding families of the State.

The matter regarding the issue of land pass book to each individual land-holding family of State and to enable the members of such families to use the land pass book as an authoritative document in lieu of various certificates issued by the Government departments, local bodies and other institutions of Government was under active consideration of Government for some time past. The Government, after careful consideration of the matter, have decided to issue land pass books to all the individual land-holding families of the State.

Tehsils as Unit

Each Tehsil of the State shall be the unit for issue of land pass book. Each land-holding- family of the Tehsil shall be issued with a pass book in the format as at **Annexure-‘A’** indicating the details of the family, such as address, caste, religion, income; particulars regarding the land and building under record/possession of each of the family members; and particulars of transfer / mortgage of the land and building to be entered by the registering authority during registration. Land Pass Book shall not be issued in respect of Government land.

Manner of issue

Tehsildar of the area shall invite application in the form as at **Annexure- ‘B’** from all the heads of families for issue of land pass book. For the purpose, notice inviting the application indicating the informations to be furnished along with the declaration of the head of the family in the prescribed form, shall be published by the Tehsildar in each Gram Panchayat under his jurisdiction. For facilitating this, wide publicity shall be given at various levels. The application duly filled in alongwith two(2) recent pass port size photographs of his own shall be filed with the Revenue Inspector of the

local area. After receipt of the application, the Revenue Inspector shall conduct an enquiry into the information/ particulars so furnished by the applicant. After verifying the correctness of the particulars, he will fill up different columns of the Pass Book and recommend the same to the Tehsildar for issue of land pass book in favour of the applicant. The method and manner of enquiry, record to be maintained at R.I. Office/ Tehsil office shall be prescribed by Board of Revenue and Government from time to time. The cost of each application form and Land Pass Book shall be Rs.5/- and Rs.25/- respectively and such cost may be revised by Government from time to time.

Updating of Land Pass Book

Since the informations to be reflected in the Land Pass Book are changeable in nature and since this book will be utilized in lieu of various certificates, it should be the responsibility of the holder of the Land Pass Book to intimate the Tehsildar regarding any change that had accrued after issue of the same. The Tehsildar shall also suo motu revise the pass book issued in case of any change after giving opportunity of being heard to the head of the family or any adult member of the family to whom pass book has been issued. For the purpose of updating the pass book, the information reflected in the land pass book shall be reviewed every three years as per the procedure to be prescribed by Board of Revenue and Government from time to time.

Target

Land Pass Books are to be issued to all the land-holding-families of the State within one year. The work will be accomplished through the existing delivery system of the Revenue Department. Collector of the district will monitor and implement the scheme in his jurisdiction through the revenue agencies and be responsible for its timely and successful implementation. Government may consider to provide remuneration at the rate to be prescribed from time to time for the purpose to the Revenue Inspector and other revenue field staff.

Sd/

Principal Secretary to Government

Memo No. 39724/R Dt 29.9.05

Copy forwarded to the Director, Printing, Stationary and Publication, Orissa, Cuttack for information and immediate necessary action. He is requested to publish the Resolution in an extra-ordinary issue of Orissa Gazette and supply 100 copies thereof to this Department.

Deputy Secretary to Government

Memo No. 39725 /R Dt 29.9.05

Copy forwarded to all Departments of Government/ All Heads of Departments/ Secretary, Board of Revenue, Orissa, Cuttack/ All Revenue Divisional Commissioners / All Collectors/ All Sub-Collectors / All Tehsildars for information and necessary action.

Deputy Secretary to Government

Memo No. 39726/R Dt 29.9.05

Copy forwarded to the Private Secretary to Hon'ble Chief Minister/ All Ministers/ All Ministers of State for kind information of Hon'ble Chief Minister / Ministers/ Ministers of State.

Deputy Secretary to Government

Memo No. 39727/R Dt 29.9.05

Copy forwarded to the Private Secretary to Chief Secretary, Orissa/ Development Commissioner-cum-Addl. Chief Secretary, Orissa/ Agriculture Production Commissioner-cum-Addl. Chief Secretary, Orissa/ Principal Secretary to Government, Revenue Department for kind information of Chief Secretary/ Development Commissioner-cum-Addl. Chief Secretary/ Agriculture Production Commissioner-cum-Addl. Chief Secretary/ Principal Secretary to Government Revenue Department.

Deputy Secretary to Government

Memo No. 39728/R Dt 29.9.05

Copy forwarded to all Officers / All Branches of Revenue Department for information.

Deputy Secretary to Government

**GOVERNMENT OF ORISSA
REVENUE DEPARTMENT
OFFICE MEMORANDUM
No. 40388/R., Dated, Bhubaneswar, the 5th Oct. 2005**

The State Government have decided to issue Land Pass Books to all the individual Land-holding families of the State. In order to monitor and supervise this programme the State Government have been pleased to constitute a State Level Steering Committee as follows :

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| 1. Member, Board of Revenue,
Orissa, Cuttack | - | Chairman |
| 2. Principal Secretary, Revenue Deptt. | - | Member |
| 3. Revenue Divisional Commissioner,
(Central Division), Cuttack | - | Member |
| 4. Director, Land Records and Surveys,
Orissa, Cuttack | - | Member Secretary |
| 5. Deputy Director, Surveys and Map
Publication, Orissa, Cuttack | - | Member |
| 6. Joint Secretary/Deputy Secretary/
Under Secretary to Govt., Revenue
Deptt. dealing with consolidation and
Settlement subjects. | - | Member |

The scope of the steering committee will be as follows :

- i) Finalise operational guidelines for programme implementation.
- ii) Monitor and supervise progress of the programme implementation.
- iii) Any other matter incidental to issue of land Pass Book.

By order of Governor

Deputy Secretary to Government

Memo No. 40389 / R. Dated 5.10.2005

Copy forwarded to All Members of the Steering Committee/Secretary, Board of Revenue, Orissa, Cuttack/All Revenue Divisional Commissioners/ All Collectors/ All Tahasildars for information and necessary action.

Deputy Secretary to Government